

# THE DALTON LANE WASTE RECYCLING BULLETIN

## Dalton Lane Waste Survey

Within this bulletin you will find an outline of the key pieces of waste legislation that may affect your business, advice and tips regarding the recycling of waste, as well as a short contact list of local and regional waste recycling contractors and support organisations. We hope this will be useful for you in terms of complying with the legislation, minimising your waste costs, and arranging the future recycling and collection of your waste streams.

If you feel we could be of any further help with any of your environmental needs please do not hesitate to contact Groundwork and free support services.

Contact details are included at the end of this bulletin.

The Dalton Lane Green Business Programme began in March 2008 and has run for a period of twelve months. This project was funded and supported by Bradford Kickstart and the Airedale Partnership, and has been delivered by Groundwork. A key aim of the project was to identify the quantities and waste streams that businesses in the area generated, and to raise awareness both of local waste recycling routes, as well as the key pieces of environmental legislation that apply to waste management. As part of this process a total of 25 waste surveys were carried out on companies in the area. The overall results of the surveys are summarised in the table below.

### Waste Survey Findings

Waste Stream	Total Waste	Currently Recycled	Recycled
	Tonnes per annum	Tonnes	%
Cardboard	86.4	52.0	60.2
Paper	73.5	46.8	63.6
Plastics	20.9	17.2	82.2
Glass	1.0	0.9	87.4
Wood	125.7	113.7	90.5
Metal	31.2	30.1	96.6

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Despite the fact that paper and cardboard are often the easiest of the waste streams to recycle, the survey indicates that the recycling rate of the Dalton Lane companies for these wastes is relatively low. This is surprising as it is generally more cost effective for a business to recycle (at little or no cost) than it is to dispose of waste to landfill. A table can be found later in this bulletin that contains a list of waste contractors that provide recycling services to businesses in the area.

Groundwork would like to thank all of the businesses at Dalton Lane for the support and co-operation that we have received over the past twelve months. We hope that your company's experience of working with Groundwork has helped to identify the benefits that minimising and recycling waste can bring, and that you continue to reduce and recycle as much of your waste as possible in the future (particularly in relation to paper and cardboard).

## Tips on How to Recycle Waste

### Why should I consider recycling my business waste?

Recycling waste streams can be simple and easy to arrange. It can reduce your waste disposal costs and reduce your impact on the environment.

### How do I begin to recycle my waste?

- Identify the different types and quantities of waste you produce
- Identify and contact a local recycler informing them of your waste types and volumes so that they can provide you with a quote - check that the waste carrier and recycling company have the necessary licenses
- Arrange a collection or drop off agreement with the recycling company
- Segregate the waste stream and label containers for each waste type
- Communicate and educate all employees about new waste storage procedures through training, posters or meetings
- Carry out regular bin checks to ensure all waste is being segregated and employees are following new working procedures
- Continue to check, communicate and celebrate with staff the quantities of waste being diverted from landfill and the cost savings that are being achieved as an incentive to continue recycling.

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Company Name	Waste Types Recycled Include	Contact Details
<b>C &amp; J Blackburn</b>	Paper, Cardboard, Plastic, Wood, Metal , Glass	01924 465958
<b>AWB (Aerowaste)</b>	Paper, Cardboard, Plastic, Wood, Metal , Glass	0113 237 8050
<b>Gwyn Davies</b>	Paper, Cardboard, Plastic	01924 466260
<b>Hector Moore Ltd</b>	Paper, Cardboard, Plastic, Wood, Metal, Glass	01535 603759
<b>Veolia</b>	Paper, Cardboard, Wood, Metal, Glass	01924 462171
<b>T Holmes &amp; Co</b>	Metal	01535 602071
<b>Hall and Campney</b>	Oil	01484 713201
<b>SafetyKleen UK Ltd</b>	Plastic, Oil, WEEE & Batteries, Fluorescent Tubes	0115 978 0321
<b>Savacomp</b>	Waste electrical and electronic equipment (WEEE )	01909 551100
<b>Bradford Waste Chasers</b>	IT and WEEE	01535 662089
<b>Wastecare</b>	Paper and Cardboard	01274 720740
<b>Waste Away</b>	Paper, Cardboard, Plastic, Wood, Metal, Glass, Oil, Tyres and WEEE	0845 600 3572
<b>Leeds Paper Recycling</b>	Paper, Cardboard, Plastic, Wood, Metal	0113 385 4321

For a comprehensive list of recycling based service providers that serve the Keighley area, please visit:

[http://www.recyclingaction-yorkshire.org.uk/site/recycler\\_search4.php](http://www.recyclingaction-yorkshire.org.uk/site/recycler_search4.php)

**\* Please note that this information is correct on the 22/04/09 but will require further verification by you prior to commissioning the services of any waste contractor.**

## Waste Legislation

### Are you at risk of criminal prosecution?

It is important that businesses in the Dalton Lane area are aware of the waste legislation that applies to them, and what they need to do to comply with it. The information below provides an introduction to the key pieces of waste legislation. For a comprehensive list of legislation visit [www.netregs.gov.uk](http://www.netregs.gov.uk).

#### Duty of Care

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The Environmental Protection Act places a legal responsibility known as the “Duty of Care” upon all businesses. This piece of legislation includes a requirement for businesses to be responsible for their waste streams by ensuring:

- It is stored in covered and secured containers
- It is transported by a legally authorised contractor with the appropriate waste transfer documentation
- Is transported and disposed of at a legal facility
- That waste transfer notes from your waste collector are kept for a minimum of two years for non-hazardous waste and three years for hazardous waste.

Dealing with individuals or companies who are not licensed waste carriers, or are not supplying you with waste transfer documentation, leaves you at risk of criminal prosecution. An inability to produce waste transfer documentation on request can result in an on the spot fine of £300 or, on summary conviction, a fine of up to £5000 and an unlimited fine on conviction.

#### Clean Air Act

Under the Environmental Protection Act and the Clean Air Act it is illegal to burn waste on both commercial and domestic properties. A number of businesses from West Yorkshire have recently been prosecuted and fined up to £20,000 each.

#### Waste Electrical and Electronic Equipment Regulations

All businesses producing, distributing, selling, using and disposing of electrical and electronic equipment are subject to the Waste Electrical and Electronic Equipment (WEEE) regulations. These regulations require all businesses to cease disposing of EEE as part of general waste. Responsibilities as a producer / distributor include joining a take back scheme and providing customers with information on how they can safely and properly dispose of WEEE. Business users are likely to only have their waste EEE collected free of charge if it was purchased after 31<sup>st</sup> August 2005 or if the equipment is being replaced on a like for like basis. Your responsibilities include:

- Ensuring a registered waste carrier or other approved person removes the WEEE from site.
- Ensuring that it is accompanied by a hazardous waste consignment note and taken to a suitable facility to be treated and recycled.
- Obtaining and keeping proof that your WEEE was given to a waste management business, and was treated and disposed of in an environmentally sound way.

**THE DALTON LANE WASTE RECYCLING BULLETIN****Waste Legislation****Hazardous Waste Regulations**

Hazardous waste is that which may be harmful to human health or the environment and as such cannot be disposed of in the general waste bin. Examples of hazardous wastes can include asbestos, chemical wastes, electrical and electronic equipment containing hazardous substances, lead-acid batteries, oily sludges, pesticides, solvents and fluorescent tubes.

All hazardous waste producers must keep consignment notes for three years. You must ensure that all hazardous waste is stored and transported with the correct packaging and labelling.

You must register your premises with the environmental regulator before you allow your hazardous waste to leave your premises. Your premises may be exempt from registering if:

- You produce less than 500kg of hazardous waste in any 12-month period and your premises is an office, a shop, used for the collection of waste electrical and electronic equipment.

**And**

- You use a registered carrier (or one exempt from being registered) to remove your hazardous waste from where it was produced

**Producer Responsibility Obligations (Packaging Waste) Regulations**

The regulations place an obligation on businesses performing one or more of the following activities in relation to packaging (or have them carried out on their behalf). An obligated company is required to recover and recycle specific tonnages of packaging waste. The main criteria are to have a turnover of more than £2 million and to have handled packaging or packaging materials weighing more than 50 tonnes in the previous year. Obligations apply if a company meets the two threshold limits and is involved in one of six activities in the packaging chain:

- manufacturing raw materials for packaging,
- converting materials into packaging,
- filling packaging, selling packaging to the final user,
- leasing out packaging or
- importing packaging/ packaging materials into the UK

The obligated companies have a choice whether they wish to recover and recycle the obligation themselves or to join a compliance scheme where the obligations are met on their behalf. In either case the Environment Agency must issue a certificate annually by receiving information to confirm the obligations have been met.

Please find a comprehensive list of waste legislation and how you can comply with them at [www.netregs.gov.uk](http://www.netregs.gov.uk)

### Business Advice and Support

- Recycling information, such as what can be recycled and recyclers near you, is provided by Resource Efficiency Yorkshire ([www.recyclingaction-yorkshire.org.uk](http://www.recyclingaction-yorkshire.org.uk)) or [www.wasterecycling.org.uk](http://www.wasterecycling.org.uk)
- Advice and information on energy use can be found at Carbon Trust [www.carbontrust.org.uk](http://www.carbontrust.org.uk). or 0800 085 2005
- Energy Savings Trust guidance and support on vehicle use can be found at <http://www.energysavingtrust.org.uk/fleet/> or 0845 602 1425
- Legislation information can be found on the NetRegs website ([www.netregs.gov.uk](http://www.netregs.gov.uk))
- For Resource Efficiency and waste issues, environmental advice and support, including a helpline, can be found through Envirowise at ([www.envirowise.gov.uk](http://www.envirowise.gov.uk)) or 0800 585794
- Groundwork - Practical environmental advice and support delivered locally. ([www.groundwork-yorksandthehumber.org.uk](http://www.groundwork-yorksandthehumber.org.uk))
- To confirm that the contractor that you are dealing with has a current and valid waste carriers licence, go to site : <http://www2.environment-agency.gov.uk/epr/search.asp?id=EP8&&type=register> Search by company, then click on box to 'show detail'.

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